

Matrix Causes Fund Application form

v. June 26

Please ensure that you read the [Funding Information & Eligibility Criteria](#) document carefully before completing the application form.

Please answer 'yes' or 'no' to the following eligibility check questions

	Yes	No
Are you applying for funding within three years of a previous MCF grant?		
Does your organisation have an income (from all sources, including grant and trading income) of £500,000 (GBP) or more per financial year and / or have available financial resources of £500,000 (GBP) or more?		
Are funds being requested for any of the following items: - Any amount for an organisation's general or core expenditure, including but not limited to overheads, CRM software, marketing materials and general administrative costs associated with the day-to-day running of an organisation including insurances, membership fees etc. - Travel and accommodation costs, including international travel and any costs associated with meetings - Room hire, rent or utilities - Legal fees including Court fees - Items that <i>only</i> benefit the end user including basic items such as food, toiletries, sanitary items, counselling, mobile phones, mobile phone credit, uniforms, clothing, training, gifts, parties, entertainment, days out / holidays, routine training and routine IT equipment or upgrades - Out of pocket expenses / incidentals for volunteers or participants - Organisational set up costs, research and development costs, costs of developing guidelines etc - The cost of construction works, building materials or non-specialist furniture - Items, services or support that would generally be provided by public bodies such as schools, the NHS, Legal Aid, local councils, governments etc - Retrospective funding		
Is your organisation / country on the UK Sanctions list? Details can be found here		

If you answered '**yes**' to any of the questions above, unfortunately your application does not meet one or more of the threshold criteria and so cannot be considered for MCF funding.

Please answer ‘yes’ or ‘no’ to the next set of questions

	Yes	No
For UK applicants only: Is your organisation registered with HMRC?		
All applicants should answer the following questions:		
Do you have charitable status or are you a non-profit organisation?		
Are you able to submit your application with the following documents: - A copy of your latest accounts or financial statements - Proof of your charitable or non-profit status		
Does the project fall into one of the following categories? - Access to Justice - Equality of opportunity - Sustainable environment		
If successful, do you agree to provide the required reporting on the project?		

If you answered ‘no’ to any of the questions above, unfortunately your application does not meet one or more of the threshold criteria and so cannot be considered for MCF funding.

How did you hear about Matrix Causes Fund?

☐ Word of mouth

☐ LinkedIn

☐ BlueSky

☐ X formally known as Twitter

☐ Matrix website

☐ Previous MCF grant recipient

☐ Professional network, please give details:_____

☐ Grant lists or similar, please give details:_____

☐ Other, please give details:_____

About your organisation

Name of organisation	
Name of project	
Name of primary contact	
Website address	
Email address	
Telephone number	
Registered address and country (or countries) of operation	
Charity or Registration Number (where applicable)	
Country (or countries) of Tax Residency	
Is your country on the UK Government 'high-risk' list?	☐ Yes ☐ No
Have you ever filed your accounts late?	☐ No ☐ Yes If yes, please give details / reason:
Do you have a safeguarding policy or staff code of conduct policy?	☐ Yes ☐ No
Which category does the project fall into?	☐ Access to Justice ☐ Equality of opportunity ☐ Sustainable environment
Brief summary of your organisation's activities / mission (max 100 words)	

UK Charities only

Which grant are you applying for?	☐ Multi-year up to £5,000 (GBP) a year for max three years ☐ One-off up to £8,000 (GBP)
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Costs of the project

Please provide a detailed, itemised budget in GBP for the project, make sure all anticipated costs are included and give as much information as possible about each item.

<i>Detailed description of item(s), add more lines as needed</i>	<i>Amount in GBP</i>
Total	£

UK Charities applying for a multi-year grant:

<i>Year 2: Detailed description of item(s), add more lines as needed</i>	<i>Amount in GBP</i>
Total	£

<i>Year 3: Detailed description of item(s), add more lines as needed</i>	<i>Amount in GBP</i>
TOTAL	£

About the project

Duration of project	
Project overview to include a brief description of the project's aims and details on the longevity / sustainability of the project (max 300 words)	
Approximate number of individual beneficiaries over the duration of the project	
How are your administrative costs covered? (max 200 words)	
Are you seeking additional funding for this project from other organisations?	☐ No ☐ Yes If yes, please confirm the funders' name, amount of funding sought, and if funds are secured:
How will you evaluate the charitable outcomes and monitor the project's success?	

What are the project risks and how are they being managed / mitigated?	
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Declaration

The information submitted in this application is, to the best of my knowledge, complete and true and not misleading (including by omission).

I confirm that if anything changes to affect the eligibility of the project identified for grant funding from the MCF or should anything happen to the organisation which affects its ability to progress with the project that has been funded, we will inform Matrix and or Prism immediately.

To be signed by a Trustee or Director with relevant authority to sign on behalf of the organisation.

Name	
Job title / role	
Signature	
Date	

A copy of the completed application form and supporting documents (details can be found in the Funding Information & Eligibility Criteria document) should be emailed to

MatrixCausesFund@matrixlaw.co.uk



Matrix Causes Fund

Equality & Diversity monitoring

v. Jan 26

You are under no obligation to provide this information and if you do so, you do so voluntarily. All applicants to the Matrix Causes Fund will be treated the same regardless of whether or not they provide this information.

Matrix will not discriminate on the grounds of any protected characteristic.

Collecting diversity data is part of exercising the Matrix Equality & Diversity Policy and by summarising this data, it will help to ensure we are funding a diverse range of organisations.

The questionnaire will be separated from the application form and will not be used at any stage in the funding allocation process.

The data requested relates to the *organisation only*, do not include any sensitive *personal data* in this questionnaire.

General

Does your organisation seek to support individuals or groups based on any particular protected characteristics? You may select multiple options if applicable.

☐	Gender
☐	Disability
☐	Ethnicity
☐	Sexual orientation
☐	None of the above

Gender

If you selected “General”, who does your organisation specifically support?

☐	Women
☐	Men
☐	Trans folk
☐	Other
☐	N/A

Ethnicity

If you selected “Ethnicity”, which ethnic group does your organisation specifically support?

☐	Arab
☐	Asian / Asian British
☐	Black / Black British
☐	Mixed / Multiple
☐	White
☐	Any Other Ethnic Group
☐	N/A

Sexual Orientation

If you selected “Sexual Orientation”, does your organisation support a specific group?

☐	Gay/Lesbian
☐	Bi
☐	Heterosexual/straight
☐	Other (please state)
☐	N/A